

**Niagara Regional Labour Council  
OSSTF D. 35 Brock University Support Staff  
Workers Health and Safety Centre  
Ontario Federation of Labour-Occupational Disability Response Team**

**Summer 2016 Health & Safety/WSIB Educational  
July 15-24 (ODRT Instructor's Course)  
July 24-29 ( WSIB 1&2, ODRT 3,WHSC 1 & 2)  
Brock University, St. Catharines, Ontario**

**The following courses are offered:**

**WSIB ODRT Level 1 & 2, ODRT Level 3, ODRT Instructor's Course, WHSC, Level 1, WHSC Level 2 Law Provincial**

**Course Descriptions:**

**ODRT WSIB Level 1 & 2:WSIB Rights & Obligations (Level 1)** is an introductory course that provides an overview of Ontario's compensation system. Parts of the Workplace Safety and Insurance Act will be reviewed to give a clear understanding of what workers and employers are covered mandatorily under the compensation scheme. There will be discussion regarding the legal definition of accident as well understanding what injuries are considered work-related. The Board's legal tests that are applied in decision-making will be examined. Participants will review the statutory obligations of both workers and employers mandated by the Workplace Safety and Insurance Act and will learn what rights are provided by the legislation. Also included will be a review of Early and Safe Return to Work, the re-employment obligation and insight into the operations of the WSIB. Hands on experience interpreting and completing Board forms are included.

**WSIB Benefits & Representation (Level 2)** provides participants with the knowledge of the benefits and services available and how to properly conduct themselves as representatives in the workers' compensation system. Benefits and services will be explained in detail, including NEL, FEL, LOE, LMR and PPD. Legislative and policy changes including Bills 162, 165, 15 and 99 will be discussed. Participants will gain an appreciation of the Board's Service Delivery Model which will foster better interaction techniques. Participants will learn how to examine claim files and master the art of communication with physicians and Board staff. Hands on experience will be received through a series of exercises using a Board file.

**ODRT: Level 3 : Appeals:** This 36 hour course is designed to build on the knowledge of the previous 2 levels and provides the skills necessary to enable participants to become effective representatives in written and oral claim appeals. Participants will be provided with an in-depth analysis of different dispute resolution strategies including Mediation, the Appeals Resolution Model and at the Workplace Safety and Insurance Appeals Tribunal (WSIAT) level. Fundamental legal questions will be discussed. Experience working with evidence will be gained by preparing and presenting written appeals and mock appeals at the Appeals Resolution Officer (ARO) level. Participants discuss the use of researching tools, gathering evidence, preparing witnesses, examinations, cross-questioning, preliminary issues and formal objections. Facilitators will provide a detailed and useful critique of each participant's preparation and preparation skills. **Pre-requisites are Level 1 & 2 ODRT courses or equivalency.**

**ODRT: Instructor Training:** This course equips learners with the skills and knowledge required to facilitate and instruct ODRT courses, specifically Level 1 and Level 2, the foundation courses of the ODRT Workers' Compensation Training. Through hands on instruction, learners will explore and become proficient in the delivery of the introductory modules of workers' compensation training. Participants will learn first hand the best practices and facilitating techniques required to deliver successfully an ODRT course. The instructor training provides a low risk environment to learn and perfect your facilitating techniques as they apply to workers' compensation training. Upon successful completion of the course learners will have expert knowledge on Level 1 & 2 courses (including instructor notes and how to structure an ODRT course). They will be familiar with the principles of adult education, how to instruct and facilitate an adult learner and explore participant centered learning methods. **Pre-requisites are ODRT Level 1 and Level 2**

**WHSC Level 1:** Level I embraces an entire gamut of health and safety issues by focussing on hazard recognition and the rights and responsibilities of the workplace parties, as prescribed by existing legislation. This 30-hour core program consists of seven modules that identify the respective roles of the workplace parties - management, government and labour regarding health and safety; explains current health and safety legislation, provincial or federal; discusses how the body functions and the damaging effect hazards have on it; features carcinogens, and how to recognize them and toxic substances, as well as their sources.

**WHSC Level 2: Law Provincial:** In this program participants take an in-depth look at how occupational health and safety laws and regulations can be used to help safeguard worker health and safety. They also review inadequacies of the law and its enforcement and formulate strategies to overcome them. Further, participants come away with the knowledge necessary to help them lobby for legislative and other solutions as well as ensuring effective enforcement of existing legislation.

**Pre-requisite: Level 1**

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**Registration Deadline is June 17, 2016**

**Payment must be received by June 23, 2016**

**Cancellation after June 30 is subject to a charge of \$200 per person per course**

**Cancellation after July 8 or no shows is subject to the full course fee.**

**Course fees include:** Breakfast, Lunch, Course, Materials, Parking, Graduation Dinner on Thursday, a barbecue and a t-shirt.

**Accommodation is in a residence at Brock University.**

**For more information regarding the courses, please contact:**

**Norm Westbury, (905) 688-5550 ext. 4978 or [norm.westbury@gmail.com](mailto:norm.westbury@gmail.com)**



# Niagara Regional Labour Council

## Registration Form

### Summer 2016 Health & Safety/WSIB

July 15 -24 (ODRT Instructor's Course)

July 24 -29 (all other courses)

**Course Fees:**

ODRT WSIB Level 1 and 2	\$845	\$545
ODRT Level 3	\$ 855	\$595
ODRT Instructor	\$1495	\$ 945
WHSC Level 1	\$745	\$ 495
WHSC Level 2 Provincial Law	\$745	\$ 495

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

Union: \_\_\_\_\_ Local: \_\_\_\_\_ Other: \_\_\_\_\_

Course Selection: 1<sup>st</sup> choice: \_\_\_\_\_

Payment Amount  
\$ \_\_\_\_\_

2<sup>nd</sup> choice: \_\_\_\_\_

Payment Amount \$ \_\_\_\_\_

Please note that we must have 10 participants in order to give you your first choice otherwise you will automatically be transferred to your second choice.

Please circle shirt size (unisex)    S    M    L    XL    XXL    XXXL    XXXXL

**Payment deadline is June 23, 2016**

**To Register : Mail: Niagara Regional Labour Council,**

**Box 42, Thorold ON L2V 3Y7**

**Email: [nrlc.clc@gmail.com](mailto:nrlc.clc@gmail.com)**

**Fax: 905-397-1113**

