

# Certification Part I



## **BASIC CERTIFICATION** (*available in English and French*)

The Workers Health & Safety Centre's *Basic Certification Training (Part I)* program is approved by the Ministry of Labour (MOL). In fact, it exceeds the minimum training standards and is applicable to any Ontario-regulated workplace.

**Delivered over four-days**, this program gives participants a full understanding of occupational health and safety legislation, including rights and responsibilities of all workplace parties and certified members in particular.

Just as important, participants learn to identify, assess and control, or better yet eliminate, workplace hazards. Participants will also learn how to effectively create workplace health and safety policies and programs, access prevention resources and develop internal communications—all important components to a comprehensive prevention program.

WHSC *Basic Certification Training (Part I)* consists of the following modules:

- Introduction
- The Internal Responsibility System
- Understanding the Law
- Employer Responsibilities
- Worker Participation
- Enforcement
- Joint Health & Safety Committees
- The Certified Member
- Human Health
- Health & Safety Policy and Program
- Hazard Identification
- Hazard Assessment
- Hazard Control
- Workplace Inspection
- Workplace Investigation
- Policy and Program Review.

## **WORKPLACE-SPECIFIC HAZARD ASSESSMENT**

Following completion of *Basic Certification Training*, the employer must undertake a workplace hazard assessment (unless registering for a MOL-approved sector-specific program – see below). This involves a systematic review of the workplace and other sources of information in order to identify all health and safety hazards. The MOL encourages employers to conduct this assessment in consultation with worker members of the joint health and safety committee.

After completion of the workplace assessment, Certification candidates must complete workplace-specific hazard training. This training, commonly referred to as *Certification Part II*, must address hazards identified by the workplace hazard assessment. The WHSC offers more than 60 hazard-specific modules to help workplaces comply with this training requirement.

Please note a workplace hazard assessment is **not** required when enrolling in *Certification Part II* training designed for a specific sector. These sector-specific programs must address hazards common to the majority of workplaces within a sector and must be approved by the MOL. The WHSC offers a number MOL-approved sector-specific programs.

For more information about Certification training or assistance with the workplace hazard assessment call 1-888-869-7950 and ask to speak to a WHSC training service representative.

## **TRAINING**

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