



# Federal Committees and Prevention Programs



## IS YOUR WORKPLACE UP TO CODE?

The *Canada Labour Code Part II* requires all federally-regulated employers to take steps to ensure the health and safety of their employees. More specifically, employers must provide training for members of workplace and policy committees on occupational health and safety and their responsibilities under the *Code*. Committee members play a significant role in developing policies and programs, chief among these the workplace hazard prevention program, its implementation and monitoring. Other committee member duties include workplace inspections, investigation of worker concerns, record keeping and participation in the implementation of workplace changes that might affect occupational health and safety.

Comprehensive training helps ensure employers and workplace representatives alike fully exercise these considerable rights and responsibilities. The Workers Health & Safety Centre (WHSC) offers training programs to meet and exceed these legal requirements.

## FEDERAL COMMITTEES AND REPRESENTATIVES (2 days)

This program reviews participants' rights and duties under federal health and safety laws and regulations with special focus on the role and responsibilities of workplace and policy committees. Among other things, methods for conducting workplace inspections and accident investigations are discussed along with strategies aimed at fostering active and confident members of workplace and policy committees. Beyond legal considerations, the program further demonstrates how the two levels of health and safety representatives can communicate and work together effectively for change.

## HAZARD PREVENTION PROGRAM (1/2 day)

All federal workplaces must have a hazard prevention program that identifies, assesses and controls workplace hazards. These prevention programs must meet detailed and specific requirements set out in Part XIX of the *Canada Occupational Health and Safety Regulations*. Equally important, the programs must be developed, implemented and monitored with the participation of joint workplace committees or representatives.

This three-hour course will review the components of an effective prevention program by walking participants through a five step process: hazard identification; assessment and documentation; preventive measures; worker education; and program evaluation.

## IS YOUR WORKPLACE FEDERALLY REGULATED?

About 10 per cent of workplaces fall under federal jurisdiction including banks, federal government owned and operated organizations, broadcasting, air transportation and airports, mining and exploration on federal land and other businesses that operate across provincial boundaries, such as railways, shipping and telecommunications.

Not sure if this applies to your workplace? Contact a WHSC training services representative today.



# TRAINING

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